

BRA/EDIC EMPLOYMENT OPPORTUNITY**TITLE:** LAW ENFORCEMENT LIAISON**JOB VACANCY POSTING NO:** 6-01**EMPLOYMENT STATUS:** EDIC**POSTING DATE:** 2/5/01**EXTERNAL DATE:** 2/16/01**DEPT/DIV:** YOUTH OPPORTUNITY/JCS**POSITION FILLED:****DATE:****NAME:**

SUMMARY: Under the direction of the Deputy Director for Youth Opportunity, act as liaison to all members of the law enforcement community in their interactions with the Youth Opportunity Area grant. These include: the Boston Police Department, U.S. Attorney's Office, Suffolk County Sheriff's Office, the Commonwealth's Attorney General, Suffolk County District Attorney's Office, the Department of Youth Services, Department of Probation and other related organizations. Coordinate law enforcement activities to ensure the success of the YOA initiative in meeting its objective of increasing the employment rate for 14 to 21 year olds who reside in the targeted communities.

Develop and maintain partnerships/relationships with representatives of our partners in the law enforcement community.

Ensure accurate and timely information gathering and dissemination among referring partners and their agents.

Convene and staff a law enforcement council to maintain active participation of our partners; to ensure good communication between the YOA and its partners and to strive to reach the goals of the initiative.

Maintain an accurate database of court-involved youth and provide regular updates to our referring agencies on any status changes of the youth in the YOA program.

In collaboration with other YOA staff and other partners, participate in the development and implementation of an outreach, intake and service strategy ensuring that all eligible youth are served.

Working with our law enforcement partners, develop and provide joint training to YOA staff and other interested parties on youth development, services available for court-involved youth, advocacy and referral.

Perform other related duties as required.

QUALIFICATIONS: Work requires completion of a Bachelors degree in Criminal Justice, Social Work, Public Administration or equivalent; a minimum of 5-7 years related experience; knowledge of the principles of Boston's law enforcement community or equivalent; and knowledge of the provider community. Must have excellent organizational and computer skills. Requires creative problem solving skills and the ability to take initiative.

GRADE: 19**HIRING RANGE: \$41, 567.93-\$49, 943.89**

To apply: Submit resume/application to Human Resources, BRA, 43 Hawkins Street, Boston MA 02114.

An Affirmative Action/Equal Opportunity Employer

Auxiliary aids and services are available upon request to individuals with disabilities.

APPLICANTS MUST BE RESIDENTS OF BOSTON ON DATE OF HIRE.